

## **EAST LINDSEY DISTRICT COUNCIL EXECUTIVE DECISION NOTICE**

1. Decision to be taken: To implement a charging schedule for the Climate Change and Environment service to undertake Energy Performance Certificate and Retrofit Assessments alongside delivering Carbon Literacy Training to external partners

2. This is a:

PORTFOLIO HOLDER SUPPORTED OFFICER DECISION

**Note: This form should not be used for Key Decisions**

3. The following is the decision making body or person:

Christine Marshall after consultation with Councillor Graham Marsh and Councillor Richard Fry.

4. Financial implications from this decision have been communicated to the Portfolio Holder for Finance and the Leader? Yes

5. The decision was taken on: 19/01/24

**Note: - the above date to be completed by Democratic Services upon publication**

6. Contact Officer and details: Sarah Baker, 07917 337857, sarah.baker@e-lindsey.gov.uk

7. List of documents submitted for consideration in relation to the matter in respect of which the decision is to be made: None.

8. Where the documents are held and where they can be obtained from (except exempt items) when they become available: n/a

9. The reason for the decision and other alternative options considered and rejected: There is currently no charging structure in place for Climate Change and Environment. The Team currently includes a number of qualified Domestic Energy Assessors and Retrofit Assessors who could undertake assessments as part of their current duties and in particular to assist the new Home Energy Advice and Retrofit Team in their programme of providing advice to residents to improve the energy efficiency of their homes. There have also been requests for the team to provide Carbon Literacy Training to external partners. The charging schedule is designed to support current delivery and provide a small income stream rather than represent any shift towards commercialisation of the team's existing work programme.

10. Declaration of any conflicts of interest of the decision making body or the individual: None

11. Provide a note of any subsequent dispensations granted by the Head of Paid service: None

12. Financial Implications of this Decision:-

Estimated cost: There is no financial implications of this proposal. It does however provide an opportunity to bring in a modest amount of funding through the activities proposed.

Funded from: N/A

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**N.B. Please enter names below, signatures will be retained as a hard copy and will not be published therefore should be provided on page 3 of this form:**

13. This decision has been signed off by:

Head of Paid Service/S151 Officer or person presiding  
**(insert name – signatures should be provided overleaf on page 3)**  
Christine Marshall

Leader/Officer **(insert name)**:  
Sarah Baker

Portfolio Holder **(insert name)**:  
Councillor Graham Marsh